Partners for a Safe and Healthy Community

COMMITTEE STRUCTURE

* Action Teams –
    * Task is to problem solve a particular community issue
    * Members recruited for skills, experience, contacts and resources
    * Meet on an ad hoc basis – once solution is reached, the action team disbands
    * Chair of each Action Team attends the committee meetings to report on progress, need for more resources etc.

* Coordinating Committee -
    * Made up of chairs from the Resource Teams
    * Responsibilities:
        * Promote committee goals and accomplishments in the community
        * Recruit members for resource/action teams
        * Create new resource teams as needed
        * Determine capacity for new action teams (action team requests can come from committee members or community at large)
        * Create new action teams as required
        * Support action teams by providing resources (research support, connections, networking)
        * Commit to regular attendance of meetings
    * Meeting Format:
        * Standard Agenda:
            * Report by each Resource/Action Team Chair
            * Guests (info sharing and/or requests for new Action Team)
            * New Action Teams – determine capacity
        * Consensus decision making model
        * Action team members are welcome to attend but not required (Chairs are responsible to report to committee rather than individual team members)
        * Guests are welcome but need to notify Coordinator in advance of their attendance and/or agenda items

* Resource Teams –
    * Recruited for skills and experience
    * Do not meet on a regular basis – but are ready and accessible when needed
    * Chair of each Resource Team attends the committee meetings

Partners for a Safe and Healthy Community
Terms of Reference

Vision Statement:
A safe, healthy and crime-free environment in which to live, work and grow.

Mission Statement:
To identify and implement manageable solutions to the root causes of crime in our community by coordinating and mobilizing community based action teams

Values:
Empowerment
Diversity
Collaboration
Building on Strengths
Comprehensiveness

Goals:
➤ Identify, describe & analyze specific community problems

➤ Coordinate action teams to address the problems (goals & objectives)

➤ Support action teams to implement solutions (resources and support)

➤ Monitor & evaluate the results (determine impact on community)

Membership:
➤ *Resource Teams* are open to all community members with the interest, skills and knowledge to support the vision of the committee

➤ *Coordinating Committee* members are representatives from the resource teams

➤ *Action Team* members are recruited based on their ability and commitment to implement specific solutions